

**CORAL SPRINGS MIDDLE SCHOOL**  
**School-Level Parent and Family Engagement Plan (PFEP)**  
**2023-2024**

**Mission Statement**

*Coral Springs Middle School will reimagine the middle school experience to foster individualized educational growth.*

**Engagement of Parents and Families**

*Coral Springs Middle School will engage parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's program is exempt from statutory or regulatory provisions, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].*

*Parents will be involved in:*

- *Meetings that involve Title I information or funding.*
- *Jointly develop/revise with parents the school-level Family Engagement Plan and distribute it to parents of participating children and make available the parent involvement plan to the local community.*
- *Jointly conduct an annual evaluation of the content and effectiveness of the school's family engagement plan.*
- *Provide to each parent an individual student report about the performance of their child on the State assessment in at least the areas of mathematics, language arts and reading.*
- *Provide each parent timely notice when their child has been assigned or has been taught for four or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term.*

**Coordination and Integration**

*Coral Springs Middle School will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start; Early Reading First; Even Start; Home Instruction Programs for Preschool Youngsters (HIPPEY); the Parents as Teachers Program; Voluntary Pre-Kindergarten; public*

preschool; Title I, Part C; Title I, Part D; Title III; Title IV; and Title VI [Section 1116(e)(4)].

| Count | Program                                       | Coordination                            |
|-------|---|---|
| 1     | <i>Stallion Stampede</i>                      | <i>Nicole Beaney and Jill Slesinski</i> |
| 2     | <i>Title 1 Public Annual Meeting</i>          | <i>Carrie Cusano and Jill Slesinski</i> |
| 3     | <i>Conferences with Parents and Guardians</i> | <i>Joanne Alonzo</i>                    |

### Annual Parent Meeting

Coral Springs Middle School will take the following actions to convene an annual meeting, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents engaged. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1116(c)(1)].

| Specific Activity  | Frequency and Duration   | Evidence-Based Research  | Evaluation of Implementation and Effectiveness                             |
|--|--|--|--|
| <i>Welcome and introduction to CSMS, Title 1 Information, visit classrooms, review courses, and questions and answers with CSMS staff.</i> | <i>Open house for all three grade levels will be provided in person as well as a video presentation provided in each student's Canvas course for their convenience.<br/>9/7/23<br/>6<sup>th</sup> – 6:00pm<br/>9/14/23<br/>7<sup>th</sup> – 6:00pm<br/>8<sup>th</sup> – 6:00pm</i> | <i>"Beyond the Open House: How Schools Make Parent Engagement Fun and Effective." – James Patterson (NAIS)</i> | <i>An increase in parental participation in Title I and school events.</i> |

### Flexible Parent Meetings

Coral Springs Middle School will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section

1116(c)(2)].

- *Parents conferences can be scheduled for appointments with teachers before school in person and via Teams, or with the counselor or administrator as needed to meet the parents needs through the 8:00 a.m. -4:30 p.m. time window.*
- *SAC meetings: 4<sup>th</sup> Wednesday of every month at 8:00 am*
- *Annual Public Title I Meeting and Open House will be scheduled at 6:00pm*
- *Parent Engagement Meetings from District and at school level: 5:30 pm or later*
- *Parent High School Transition Night: 6:00pm*
- *Parental Activities after 6:00 pm*

### **Building Capacity**

*Coral Springs Middle School will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child’s academic achievement, such as literacy training and using technology [Section 1116(e)(2)].*

| <b>Specific Activity</b>             | <b>Frequency and Duration</b>                      | <b>Evidence-Based Research</b>  | <b>Evaluation of Implementation and Effectiveness</b>                   |
|--------------------------------------|--|---|---|
| <i>Schedule Pickup</i>               | <i>1 time for parents and students for 1 hour.</i> | <i>Resources and Class Information Provided as well as Exploring School Layout</i>    | <i>By end of August.</i>  |
| <i>Annual Public Title I Meeting</i> | <i>2 evenings 1 time for 45 minutes.</i>           | <i>Survey</i>   | <i>By end of September.</i>   |
| <i>STEM Evening</i>                  | <i>1 evening 1 time for 2 hours.</i>               | <i>On-going.</i>  | <i>STEM program will increase student interest in Math and Science.</i> |
| <i>Curriculum Night</i>              | <i>1 evening 1 time for 2 hours.</i>               | <i>More participation in the elective courses, clubs and after school activities.</i> | <i>Parental involvement increases student achievement.</i>              |

### **Staff Training**

*Coral Springs Middle School will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate*

parent programs, and build ties between parents and schools [Section 1116(e)(3)].

| <b>Specific Activity</b>                                      | <b>Frequency and Duration</b> | <b>Evidence-Based Research</b>   | <b>Evaluation of Implementation and Effectiveness</b>   |
|---|-------------------------------|--|---|
| <i>Conscious Discipline</i>                                   | <i>8/16/23</i>                | <i>Creates communication between students and teachers.</i>  | <i>Increased instructor knowledge to design more engaging classroom environment.</i>  |
| <i>Positive Behavior Training</i>                             | <i>8/18/23</i>                | <i>Promotes character education, positive school culture and increased achievement.</i>  | <i>Increased instructor knowledge in regards to positively engaging students within the classroom and in the school.</i>  |
| <i>Equity Plan Training</i>                                   | <i>8/14/23</i>                | <i>Increase knowledge, awareness, and participation in school-wide goals and objectives lends to transparency and action steps of the plan.</i>  | <i>End of year evaluation of the effectiveness of the plan to be conducted at the School Advisory Council (SAC) meeting.</i>  |
| <i>Best Practices for Inclusive Education (BPIE) Training</i> | <i>8/18/23</i>                | <i>Identifying priority needs to develop goals, plan improvement strategies, and organize resources to support the implementation of inclusive practices for students with disabilities.</i> | <i>Based on the final team assessment ratings, priority indicators are identified, and short-term and long-term improvement strategies are developed to improve and increase inclusive practices across the school.</i> |

## **Other Activities**

Coral Springs Middle School will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].

- *Parent to teacher meetings to discuss important information about their student every Monday and Thursday*
- *Parent training on Pinnacle and how to access information on grades and increase communication between their student's teacher and home.*

- *Literacy Night*
- *FAST Parent Night*
- *End of Year informational evening on how to participate in educational activities over the summer.*

## **Communication**

*Coral Springs Middle School will provide parents of participating children the following [Section 1116(c)(4)]:*

- *Timely information about programs under this part [Section 1116(c)(4)(A)];*
- *A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].*

*Information about programs will include, but are not limited to:*

- *ParentLink, website, newsletters, handouts given through class periods, face-to-face, and group activities.*
- *Monthly Title I Newsletters will be distributed and placed on the website.*
- *Descriptions/explanations will be given via newsletter and website.*
- *Parents will contact the Title I Liaison with concerns/comments about the school-wide program plan that are not satisfactory so they can be given the local education agency.*

## **Accessibility**

*Coral Springs Middle School will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].*

*Coral Springs Middle School will share information with parents through a variety of methods including, but not limited to, newsletter articles, ParentLink, note and or letters home, school website and student planners.*

**School-Parent Compact**

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

**Adoption**

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on     (08/21/23)     and will be in effect during the 2023-2024 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 16, 2023.

  
\_\_\_\_\_  
*Signature of Principal*

  
\_\_\_\_\_  
*SAC Chairperson*

    8/21/32      
*Date*

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